



Government of West Bengal

DEPARTMENT OF SCHOOL EDUCATION

STATE COUNCIL OF EDUCATIONAL RESEARCH & TRAINING

DISTRICT INSTITUTE OF EDUCATION & TRAINING

VILL. - Gandhigram, P.O.- Rajhat. DIST. - Hooghly, PIN - 712123

website.hooghly.scertwb.org e-mail.principal.hooghly@scertwb.org

Memo No.: 222 /DIET - HOOGLY/25

Date: 01.09.2025

NOTICE INVITING QUOTATION

The Principal, District Institute of Education & Training, Hooghly(DIET Hooghly) invite a sealed Quotations from the intending bonafide shop of good repute to supply Tea, Tiffin and lunch in connection with Three days residential workshop on Toy Based Pedagogy of Lecturers and Art Teachers of DIETs, Govt. / Govt. Sponsored / Govt. Aided PTTIs in West Bengal scheduled to be held on 10th to 12th September, 2025.

Total number of heads to be delivered: - 80 (Approx) each day.

Date	Tea & Tiffin	Lunch	Evening Tiffin	Dinner	No. of Heads
10.09.2025	Tea, Biscuits Kachuri, Alu kasha, Misti	Rice, Sukta, Finger chips, Dal, Fulkopi Chingri, Chicken, Chatni, Papad, Doi.	Tea, Muri, Sasa, Alur chop, Beguni	Rice, Musur Dal, Alu Posta, Fish Curry, Chatni.	80(approx)
11.09.2025	Tea, Biscuits Luchi/Muri, Ghugni, Misti	Rice, Dal, Kumri, Sakh chachchari, Patal Chingri, Doi Katla, Chatni, Papad, Rasogolla.	Tea, Chicken Pakora	Rice, Musur Dal, Badhakopi, Fish Curry, Chatni.	80(approx)
12.09.2025	Tea, Biscuits Nanpuri/Muri, Chana Mashala, Misti	Rice, Dal, Alu Bhaja, Sakh chachchari, Jhinge Alu Posta, Sorse Ilsha, Chatni, Papad, Doi.	NA	NA	80(approx)

Important Information:

- Bid submission start date 01.09.2025 from 2pm (in office hour)
- Last Date of Bid Submission 06.09.2025 up to 11:30 am (in office hour)
- Opening of Bid 06.09.2025 at 12 noon in the office.

Intending bidders can collect a sample and submit their bid documents in the Office of the undersigned as per above schedule in the office hours.

Terms & conditions

- Each bidder shall submit only one price quotation.
- The sealed envelop should clearly mentioned on the top the memo no. and date of this notice in Respective to which quotation is being submitted.
- Last date of submission of tender as per proforma as annexed with this notice with all other self attested documents is within 11:30 a.m. on 06.09.2025 at the office of the Principal, DIET, Hooghly.
- Income Tax and other incidental charges and taxes like TDS on GST (if applicable) shall be levied from the bill as per I.T. Act, 1961, GST Act and other relevant Acts & Rules. The rates and procedures shall be revised as per the parent ACTS, Rules, Orders will be revised time to time.

01.09.25
Senior Lecturer-in-charge
District Institute of Education & Training
Govt. of West Bengal
Gandhigram, P.O.- Rajhat, Dist. Hooghly-712123



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5. No other charges except the quoted rate offered shall be paid.
6. The authority reserves the right to accept / reject any or all the bid documents without assign any
7. reason there of.
8. No advance payment will be made to the selected bidder. Payment will be made after satisfactory completion of the items and production of bill in proper format.
9. The intending bidders or their representative may be present on the date of opening of bid documents at the specified time and place.

AWARD CONTRACT:

10. The Principal, DIET, Hooghly will award the contract to the bidder whose bid is responsive and who has offered the lowest evaluated quotation price.
11. The rate so quoted should be exclusive of GST.
12. The Principal, DIET, Hooghly reserve the right of acceptance or Rejection of any bidder and to cancel the bidding process at any time prior to the award of contract without assigning any reason whatever.
13. No ambiguity in the documents will be entertained.
14. In case the bid opening date is subsequently declared as a holiday, the bid will be opened at the same bid on the next working day.

Date: 01.09.2025

01.09.25

Senior Lecturer in – Charge
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