



Government of West Bengal
DEPARTMENT OF SCHOOL EDUCATION
STATE COUNCIL OF EDUCATIONAL RESEARCH & TRAINING
DISTRICT INSTITUTE OF EDUCATION & TRAINING

VILL. - Gandhigram, P.O.- Rajhat. DIST. - Hooghly, PIN - 712123

website. hooghly.scertwb.org e-mail. principal. hooghly@scertwb.org

Memo No.:145 /DIET - HOOGHLY/25

Date: 09.07.2025

From
The Sr. Lecturer-in-Charge
DIET, Hooghly, W.B.


Notice Inviting Quotation

The Quotation is invited from reputed Firm/Agency/Person for supplying the articles to the office of the Senior Lecturer- in-Charge, DIET, Hooghly for the Institute purpose.

The Quotation to be submitted within 20.07.2025 at 1.00 pm to the undersigned Address and Tender will be opened at 2.00 pm. in the Principal office. You or your representative should be present at the time of opening of quotation.

Annexure attached (Materials List)

Sl. No.	Name of Items	Quantity (PCS.)
1	Four Cover File(yellow, Academy Export), material- paper, size –legal) or equivalent	96 pc
2	CD-DVD Marker Pen(Blue)Faber-Castell or equivalent	10 pc
3	Marker Pen (Permanent) Faber-Castell Blue or equivalent	10 Pc
4	Plastic Folder(Poly Plastic , Usage- Office, Size-A4, closure type- Button, KEA KW 905) or equivalent	48 pc
5	Gel pen (Blue colour, roller gel pen octane) or equivalent	10 pc
6	Register book No. 12 (page- 200) or equivalent	6pc
7	Agni pen(4G)0.5 mm (Red) or equivalent	24 pc
8	Agni pen(4G)0.5 mm (Blue) or equivalent	24 pc
9	Agni pen(4G)0.5 mm (Black) or equivalent	6pc
10	Exercise book (Short) White , page 60 or equivalent	24 pc
11	Fevi Stick (25gm.) or equivalent	6 pc
12	Cobra File (Premium Quality) or equivalent	24 pc
13	Note Sheet File (Premium Quality) or equivalent	24 pc
14	JK Copier 75GSM/A4 or equivalent	100 Rim
15	Fiber tray (Big 18") or equivalent	2 pc
16	Ink Pad or equivalent	12 pc
17	Cotton Towel (27"x 60") Standard Quality or equivalent	12 pc
18	Mosquito Machine (Good Night) or equivalent	12 pc


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19	Savlon Hand wash liquid 750 ml. (Pouch Pack) or equivalent	10 pc
20	Round up or equivalent (1 Litre Jar)	20Jar
21	Cello Tape-1`or equivalent	10 pc
22	Cello Tape-2`or equivalent	2 pc
23	Knife 12" (Big size Good Quality) or equivalent	12 pc
24	Broom Stick (Coconut) or equivalent	24 pc
25	Full Jharu or equivalent	12 pc
26	Muriatic Acid 500ml. or equivalent	24 bottle
27	Brown Envelop (12x 5)" or equivalent	1 Box
28	Nemayel (1ltr.) or equivalent	5 Bottle
29	Microphone Battery(HW)HI-Watt 6F22 9V or equivalent	36 pc
30	Pencil battery(Eveready) for wall clock or equivalent	24 pc
31	Torch Battery(Heavy Duty 1050 R 20) or equivalent	6 pc
32	Key ring with leather cover Leather Key cases/pouch/bag) or equivalent	12 pc
33	Vim Bar (100 gm.) or equivalent	36 pc
34	Bleaching power (1 Kg.) or equivalent	36 pc
35	Phenyl 500ml. (Citrol) or equivalent	20 pc
36	Chargeable LED Bulb 9 Watt.(Havells) or equivalent	10 pc
37	CD-DVD Marker Pen(Black)Faber-Castell or equivalent	10 pc
38	Fiber tray (Medium 12") or equivalent	2 pc
39	Glass 250ml (Yera 6 pcs) or equivalent	2 packet
40	Bowl set (Borosil) Miraki Glass Bowl set of 7, one Large and Six Small or equivalent	2 set

Terms & Condition:

1. Each bidder shall submit only one price quotation (including GST).
2. The sealed envelope should clearly mentioned on the top the memo no. and date of this notice in respective to which quotation is being submitted.
3. No other charges except the quoted rate offered shall be paid.
4. No advanced payment will be made to the selected bidder. Payment will be made after satisfactory completion of the work.
5. The intending bidders or their representative may be present on the date of opening of bid documents at the specified time and place.
6. The Principal, DIET, Hooghly will award the contract to the bidder whose bid is responsive and who has offered the lowest evaluated quotation price.
7. The Principal, DIET, Hooghly reserve the right of acceptance or rejection of any bidder and to cancel the bidding process at any time prior to the award of contract without assigning any reason whatever.
8. No ambiguity in the documents will be entertained.

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