



Government of West Bengal
DEPARTMENT OF SCHOOL EDUCATION
STATE COUNCIL OF EDUCATIONAL RESEARCH & TRAINING
DISTRICT INSTITUTE OF EDUCATION & TRAINING

VILL. - Gandhigram, P.O.- Rajhat. DIST. - Hooghly, PIN - 712123

website: hooghly.scertwb.org e-mail: principal.hooghly@scertwb.org

Memo No.:171 /DIET - HOOGHLY/25

Date: 04.08.2025

From
The Sr. Lecturer-in-Charge
DIET, Hooghly, W.B.

Notice Inviting Quotation

The Quotation is invited from reputed Firm/Agency/Person for supplying the articles to the office of the Senior Lecturer- in-Charge, DIET, Hooghly for the Institute purpose.

The Quotation to be submitted within 20.08.2025 at 1.00 pm to the undersigned Address and Tender will be opened at 2.00 pm. in the Principal office. You or your representative should be present at the time of opening of quotation.

Annexure attached (Materials List)

Sl. No.	Name of Items	Quantity (PCS.)
1	Four Cover File(yellow, Academy Export), material- paper, size –legal) or equivalent	48 pc
2	CD-DVD Marker Pen(Blue)Faber-Castell . or equivalent	10 pc
3	Marker Pen (Permanent) Faber-Castell Blue or equivalent	10 Pc
4	Plastic Folder(Poly Plastic , Usage- Office, Size-A4, closure type- Button, KEA KW 905) or equivalent	24 pc
5	Gel pen (Blue colour, roller gel pen octane) or equivalent	10 pc
6	Register book No. 12 (page- 200) or equivalent	6pc
7	Agni pen(4G)0.5 mm (Blue) or equivalent	24 pc
8	Agni pen(4G)0.5 mm (Black) or equivalent	6pc
9	Exercise book (Short) White , page 60 or equivalent	12 pc
10	Fevi Stick (25gm.) or equivalent	6 pc
11	JK Copier 75GSM/A4 or equivalent	50 Rim
12	Savlon Hand wash liquid 750 ml. (Pouch Pack) or equivalent	5 pc
13	Round up or equivalent (1 Litre Jar)	10 Jar
14	Cello Tape-1``or equivalent	10 pc
15	Cello Tape-2``or equivalent	2 pc
16	Knife 12`` (Big size Good Quality) or equivalent	2 pc
17	Broom Stick (Coconut) or equivalent	24 pc
18	Full Jharu or equivalent	6 pc

D. 04/8/25



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19	Muriatic Acid 500ml. or equivalent	12 bottle
20	Brown Envelop (12x 5)" or equivalent	1 Box
21	Nemayel (1ltr.) or equivalent	5 Bottle
22	Microphone Battery(HW)Hi-Watt 6F22 9V or equivalent	36 pc
23	Pencil battery(Eveready) for wall clock or equivalent	24 pc
24	Torch Battery(Heavy Duty 1050 R 20) or equivalent	6 pc
25	Vim Bar (100 gm.) or equivalent	24 pc
26	Bleaching power (1 Kg.) or equivalent	24 pc
27	Phenyl 500ml. (Citrol) or equivalent	20 pc
28	Chargeable LED Bulb 9 Watt.(Havells) or equivalent	10 pc
29	CD-DVD Marker Pen(Black)Faber-Castell . or equivalent	5 pc
30	Glass 250ml (Yera 6 pcs) or equivalent	2 packet
31	Bowl set (Borosil) Miraki Glass Bowl set of 7, one Large and Six Small or equivalent	2 set

Terms & Condition:

1. Each bidder shall submit only one price quotation (including GST).
2. The sealed envelope should clearly mentioned on the top the memo no. and date of this notice in respective to which quotation is being submitted.
3. No other charges except the quoted rate offered shall be paid.
4. No advanced payment will be made to the selected bidder. Payment will be made after satisfactory completion of the work.
5. The intending bidders or their representative may be present on the date of opening of bid documents at the specified time and place.
6. The Principal, DIET, Hooghly will award the contract to the bidder whose bid is responsive and who has offered the lowest evaluated quotation price.
7. The Principal, DIET, Hooghly reserve the right of acceptance or rejection of any bidder and to cancel the bidding process at any time prior to the award of contract without assigning any reason whatever.
8. No ambiguity in the documents will be entertained.

04/8/25

Sr. Lecturer-in-Charge

DIET, Hooghly

Senior Lecturer-in-charge
District Institute of Education & Training
Govt. of West Bengal
Gandhigram, P.O.- Rajhat, Dist.- Hooghly-712123